

ONEIDA COUNTY SOCIAL SERVICES COMMITTEE
May 27, 2014

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, and Mr. Mitchell Ives

Absent: Mr. Bill Freudenberg, Mr. Alex Young

Staff: Ms. Mary Rideout, Ms. Mary Gadzalinski, and Ms. Patricia Hendricks

Guest: None.

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Bob Metropulos, seconded by Mr. Mitchell Ives to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – April 22, 2014:

Motion by Mr. Mitchell Ives, seconded by Mr. Bob Metropulos to approve the Social Services Committee minutes of April 22, 2014. Motion carried unanimously.

3. Public Comment:

None

4. 2013 Annual Report:

Discussion of medical assistance, foodshare, referrals, corporation counsel charges, and truancy task force. Motion made by Ms. Carol Pederson, seconded by Mr. Bob Metropulos to approve the report and pass it to the full county board. Motion carried unanimously.

5. Staff Retention Strategies:

One of the three social worker positions has been filled. We will have a start date soon for the remaining two social workers. There will be changes to the interview process - questions have been rewritten and the interview process will now include a second interview which will include social worker staff. Ms. Rideout will draft a policy on vacancy approvals for the Committee to address at the next committee meeting. Ms. Gadzalinski reported on internship possibilities - UW Green Bay is less interested because of the distance from campus; however, Upper Iowa is interested. Ms. Rideout has contacted other counties regarding employment contracts that require training costs to be reimbursed if employed only a short time. Information will be updated at the next meeting.

6. Vacancy Review Typist I:

Ms. Rideout reported that there has been significant overtime resulting from the vacated typist I position; duties have been divided amongst the support staff. Motion by Mr. Mitchell Ives, seconded by Mr. Bob Metropulos, to waive the 6-month waiting period and forward the request to the Administrative Committee. Motion carried unanimously.

7. Children and Families Services Overview:

Ms. Mary Gadzalinski, Lead Social Work Supervisor of the Children & Families Unit, gave an overview of her unit's responsibilities including CHIPS, JIPS, Kinship & Foster Care, and Independent Living.

8. 2014 Financial/Statistical/Flex Time Reports:

The committee reviewed the Financial/Statistical/Flex Time Reports. It is projected that the agency will have a return of approximately \$400,000 for the year. Motion made by Mr. Mitchell Ives, seconded by Mr. Bob Metropulos, to approve the 2014 Financial/Statistical/Flex Time reports as presented. Motion carried unanimously.

9. Audit of Payments and Line Item Transfers:

The bills were reviewed by the committee. Motion made by Mr. Bob Metropulos, seconded by Mr. Mitchell Ives, to approve the bills as presented. There were no line item transfers. Motion carried unanimously.

10. Agenda items for the June 24, 2014 meeting:

There will be an update on wait lists.

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Mr. Mitchell Ives, to adjourn the meeting at 10:15 a.m. The next meeting of the Social Services Committee will be Tuesday, June 24, 2014 at 9:00 a.m. in the 1st Floor Conference Room. Motion carried unanimously.

Ms. Carol Pederson, Chairperson

Date: May 27, 2014